

CHECK LIST FOR DIVERSITY VISA APPLICANTS **US EMBASSY, COLOMBO, SRI LANKA**

DV applicants are requested to bring the following documents for their visa interview.

A) Documents necessary for all Diversity Visa applicants

1. Passport
2. Original Birth Certificate and photocopy
3. English translation of Birth Certificate and Photocopy
4. Original Marriage Certificate and Photocopy
5. English translation of Marriage Certificate and Photocopy
6. Original Divorce Certificate – Decree absolute and Photocopy (Only if applicable)
7. English translation of No. 6 (Only if applicable) and Photocopy
8. Original Death Certificate and Photocopy (Only if applicable)
9. English translation of No. 8 (Only if applicable) and Photocopy
10. Medical Reports and one photocopy of the reports. Please schedule an appointment with a panel physician. Forms for the medicals are available with the panel physician.
11. If you have lived in any other foreign country for more than six months, you might require a police clearance report from that country. If you have lived in any other foreign country for more than a year, you must obtain a police clearance from that country. Please check http://www.travel.state.gov/visa/fees/fees_3272.html for instructions on how to obtain clearances from other countries.
12. Two Color Photographs - 2" X 2" front view, white background
13. Fee per person - \$ 330/- or Sri Lankan Rs. 44,600/-. The fee has to be paid to the U.S Embassy cashier on the visa interview day. Please bring a bank draft addressed to "US EMBASSY, COLOMBO". Write your full name and the passport number behind the bank draft. Or you may bring cash to pay the visa fee.
14. Police clearance report to be obtained from the Sri Lanka Police headquarters for applicants above 16 years old:

Submit your application for a Police clearance certificate at the Police headquarters – 31, Olcott Mawatha, Pettah, Colombo 12 (Police Welfare Building at the Police headquarters) with the following documents:

1. Photocopy of National ID card.
 - Women who use their husband's family name must submit a copy of the marriage certificate and an affidavit stating the maiden name and the name after the marriage.
2. Photocopy of Birth Certificate.
3. Photocopy of passport.
4. A fee of Sri Lankan Rupees 500/-

Embassy requires a Police clearance report that covers from the age of 16. While filling the application, you may request for a clearance "from birth". The clearance certificate will be mailed to your address by registered post in approximately 3-4 weeks.

Download the application form for the police clearance certificate (<http://www.police.lk/divisions/clearance.asp>). Application forms are also available at the police headquarters.

B) Documents necessary ONLY for DV Winner

1. Apply for your G.C.E A/L certificate from the Examination Department at Pelawatte, Battaramulla. Every applicant at the Examination department is given a card to collect the results sheet. **Please do not collect your results sheet.** You may select one of the options mentioned below to deliver the A/L collection card to the Embassy.

Option 1: Put the collection card in a sealed envelope. Write your case number on the envelope and address it to the "Diversity Visa Section, A/L Collection card". You may drop off this envelope on any day from Monday – Thursday between 10:00 am – 4:00 pm with the security guard at the US Embassy reception.

Option 2: You may courier the A/L collection card. Put the A/L collection card on a sealed envelope and write your case number on the envelope. Address: "Diversity Visa Section – A/L Collection card, 210, Galle Road, Colombo 03.

2. Other Educational Certificates & Photocopy. Please bring the A/L certificate issued from the school.
3. Letter from the Employer (Only for the applicants who do not have A/Ls and apply with their employment qualification).
4. Completed I-134 from someone willing to financially sponsor you and proof of income based on the most recent W2.